**Veterinary Radiological Technologist IV Standard Job Description**

**Classification Title:** Veterinary Radiological Technologist IV

**FLSA Exemption Status:** Exempt

**Pay Grade:** 11

**Minimum Pay:** $53,239.68

**Job Description Summary:**

The Veterinary Radiological Technologist IV, under direction, coordinates the activities of and supervises veterinary radiological technical staff. Performs complex imaging exams within the Radiology department of the Veterinary Medicine Teaching Hospital. Utilizes advanced knowledge and skills to provide training and supervision of all imaging staff. Provides assistance to Radiology Supervisor. Demonstrates mastery of the skills of a Veterinary Radiological Technologist III.

**Essential Duties and Tasks:**

**40% Staff Coordination and Supervision**

* Coordinates the activities of and supervises assigned staff.
* Conducts interviewing and hiring procedures and serves as hiring manager.
* Schedules imaging staff and prepares daily imaging schedules.
* Handles employee complaints and grievances and takes appropriate action.
* Gives performance evaluations for assigned staff.

**25% Training and Development**

* Utilizes advanced knowledge and skills to provide training and supervision to all imaging staff.
* Assists with complex teaching duties and provides advanced training of Veterinary
* Radiological Technologist I-III and student technicians.
* Maintains training records and updates employee training files once training is complete.

**10% Equipment Management and Maintenance**

* Advises Radiology Supervisor of required repairs of equipment.
* Places service calls and prepares work orders for equipment repairs.
* Monitors and upholds quality control standards to ensure high-quality imaging services.

**5% Compliance and Quality Assurance**

* Adheres to radiology imaging and departmental policies and procedures, including quality control, quality assurance, and safety.
* Assists with preparation for AAHA and State Inspections, ensuring all protocols and guidelines are met.

**5% Imaging Procedures and Operations**

* Performs complex imaging exams in Small and/or Large Animal Radiology, MRI, CT, and NucMed.
* Operates general imaging equipment proficiently to maximize efficiency and minimize downtime.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Required Education and Experience:**

* Associate degree in veterinary technology, biomedical science, animal science, or a related area, or equivalent combination of education and experience.
* Five years of technical experience in veterinary medicine, radiology, or related field.

**Required Licenses and Certifications:**

* None

**Required Knowledge, Skills, and Abilities:**

* Working knowledge of equipment used in a veterinary teaching hospital
* Ability to multitask and work cooperatively with others.
* Computer skills in word processing and data entry.
* Ability to multitask and work cooperatively with others.

**Machines and Equipment:**

* X-ray Machines: 10 hrs.
* MRI: 5 hrs.
* Ultrasound: 10 hrs.
* CT: 5 hrs.
* Nuclear Medicine Equipment and Computers: 1 hr.
* PACS: 5 hrs.
* Various Computers: 4 hrs.

**Physical Requirements:**

* Ability to lift and move heavy objects.

**Other Requirements and Factors:**

* This position is security sensitive.
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU regulations and procedures.
* Works to cover shifts, or take emergency call, on evenings, weekends, and holidays as required.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**